

Call for graphic recorder

SALTO European Solidarity Corps Resource Centre is looking for

1

Application deadline:

31.8.2023

1. Description

Call for graphic recorder for Volunteering conference 2023 - Shaping Volunteering in Europe and Beyond

The volunteering Conference takes place in Podgorica, Montenegro 4.-6. 10. 2023

The Volunteering Conference is one of the activities within the framework of the long-term Strategic National Agencies' Cooperation on Volunteering.

The Austrian National Agency of the European Solidarity Corps Programme (OeAD) together with the SALTO European Solidarity Corps Resource Centre is looking for 1 graphic recorder who will be involved in the preparation, implementation and finalising of the materials from the conference **hosted by the SALTO South East Europe**.

The "Volunteering Conference" is a 2,5 working days meeting.

Objectives of the Meeting

The aim of the conference is in line with the SNAC Volunteering aim to strengthen the European Solidarity Corps Programme and volunteering in general.

Objectives of the conference:

- To support the implementation of the Council Recommendation on the Mobility of Young Volunteers across the EU
- To create a space for networking and exchange between the different stakeholders of the programme
- To influence the mid-term evaluation of the program and the forthcoming shaping of the new programme
- To celebrate the 5th anniversary of the first deadline of the European Solidarity Corps

The target group of the Meeting

- representatives of the NAs dealing with European Solidarity Corps
- practitioners from organisations involved in European Solidarity Corps
- young people involved with European Solidarity Corps
- experts / trainers within European Solidarity Corps

Dates and venue

4.-6.10.2023 (Arrival day for participants 3.10., the team arrives on the 2.10., the Graphic facilitator is expected to join.)

2,5 full working days

The meeting will be held residential in Lithuania

Working language:

English

2. Requested profile

Candidates shall:

- Have experience in graphic recording of international conferences
- Have very good of spoken and written English
- Have ability to present in front of an audience 100+ people
- Have knowledge of the European Solidarity Corps Programme, with a special focus on solidarity projects

Tasks/duties of facilitators:

- Graphic facilitation of the Volunteering Conference 2023 in Podgorica, Montenegro 4.-6.10.2023
- Arrival is expected on the 2.10. 2023
- Extra tasks in the preparatory period: Graphic support in the preparation period – developing 3 visuals for the following terms: European Volunteer Status, quality charter for volunteering, capacity building” scheme
Developing 7 more visuals about volunteering to be added to this graphic:
<https://www.salto-youth.net/downloads/4-17-3457/PosterTimelineA4V2.pdf>

3. Working conditions

Graphic recorders fee - Daily fee: 350 €

Days calculation:

5 days for preparation and evaluation (including individual and team preparation, on-going and final evaluation directly after the training + final report)

1 day for the extra drawings requested

3,5 working days during the conference

Overall: 9,5 days

Total fee: $9,5 \times 350 \text{ €} = 3325 \text{ € (incl.VAT)}$

4. Team composition

Facilitators team:

3 facilitators, 1 recorder, who will be closely cooperating with the graphic recorder.

Members of the Preparatory Team

National agency colleagues and SALTO ESC will support the the conference.

5. Application & selection procedure

Apply no later than: 31.8.2023

How to apply:

Application procedure & deadline

If you are interested to be part of the Volunteering Conference team in the role of a graphic recorder please submit the application form in English here:

<https://forms.gle/31hqzdUeiZdkg1kA7>

before 31.8.2023.

You will be informed about the selection by: 4.9.2023

6. For more information

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